

# LNAA TASK FORCE



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The Road Back to LNAA

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## Introduction

This report presents measures LNAA will take to re-open safely in September. The New Jersey Department of Education (NJDOE) published a report to provide guidance, recommendations, and requirements that the school must adhere to. The report lists ten (10) areas of concentration.

The LNAA Task Force has diligently worked to develop a plan for reopening in-person instruction for school year 2020-2021. The plan is based upon the current guidance and guidelines of:

- Executive Order of the Governor Murphy
- New Jersey Department of Education (DOE)
- Centers for Disease Control (CDC)
- American Academy of Pediatricians (AAP)

The LNAA Task Force used the current guidance and guidelines of:

- Executive Order of the Governor
- New Jersey Department of Education (NJDOE)-- *The Road Back—Restart and Recovery Plan for Education*
- Centers for Disease Control and Prevention (CDC)

As we continue to draw closer to re-opening, information presented in this document may be updated as new communication is brought to the attention of the Task Force.

This document is a living document and is subject to change.

## Conditions for Learning

Critical Areas of Operation that LNAA has addressed in the restart plan:

1. **General Health and Safety Guidelines** – In all stages and phases of pandemic response and recovery, LNAA will comply with Centers for Disease Control (CDC), state, and local guidelines.
  - a. LNAA will maintain communication with local and state authorities to determine current mitigation levels in your community
  - b. Protecting and supporting staff and students who are at higher risk for severe illness, such as providing options for telework and virtual learning
  - c. Following CDC’s Guidance for Schools and Childcare Programs
  - d. Promoting behaviors that reduce spread: | Stay home when appropriate | Hand hygiene and respiratory etiquette | Face coverings | Signs and messages
  - e. Water fountains will be available only to refill water bottles.
  
2. **A. Instruction** –LNAA will offer the following 3 options for learning (instructional model).
  1. Four (4) days in person and 1-day distance learning (1 day used for deep cleaning). Student will connect remotely. Distance learning day: Monday.
  2. Three (3) days in person and 2-days distance learning (1 day used for deep cleaning). Two days distance learning. Distance learning days: Monday and Friday.
  3. 100% distance learning (5 days distance learning). Student will connect remotely.

\* Teachers will be available on Zoom to provide students with remote assistance. The teachers’ schedule will be shared.

\*\*A family’s choice for learning can be changed on a quarterly basis.

Instructional Model	Key Considerations/Understandings
<p><b>“Hybrid Plan”</b></p> <p>This plan covers options 1 and 2</p> <p><b>Option 1:</b> 4 days in person and 1-day distance learning (1 day used for deep cleaning). <b>Distance learning day:</b> Monday.</p> <p><b>Option 2:</b> 3 days in person and 2 days distance learning (1 day used for deep cleaning). <b>Distance learning days:</b> Monday and Friday.</p>	<ul style="list-style-type: none"> <li>• Students physically attend school for in-person instruction.</li> <li>• When social distancing is difficult with no physical barriers in place or impossible, face coverings are required unless contraindicated by a physician.</li> <li>• Face coverings are required any time a student is moving about the room or outside of the classroom other than lunch.</li> <li>• Students will work remotely at home one or two days a week with option for online remote assistance.</li> <li>• Students will receive similar work as in-person and demonstrate content mastery.</li> <li>• All students are graded as if they were in-person.</li> <li>• Classes will be conducted remotely on Mondays for all.</li> </ul>
<p><b>“100% Distance Learning”</b></p> <p><b>Option 3:</b> 100% distance learning (5 days distance learning). Student will connect remotely.</p>	<ul style="list-style-type: none"> <li>• Students will work remotely at home five days a week with option for remote online assistance.</li> <li>• Classes will be conducted remotely on Mondays for all.</li> <li>• Instruction will blend live/recorded instruction and self-paced work under the supervision of the teacher following updated/revised curricular and instructional guidance developed by administrative/teacher committees.</li> <li>• Students will receive similar work as in-person and demonstrate content mastery.</li> <li>• All students are graded as if they were in-person.</li> </ul>

**\*\*Note:** All grade levels/students could be moved to remote learning based upon executive order of the Governor or Health Department requirement at any time during the year.

B. **Classroom** -LNAA will offer students K-8 a Chromebook and other necessary materials/books.

C. **Social distancing** -LNAA will allow for social distancing to the maximum extent possible.

- a. When social distancing is difficult or impossible, face coverings are required, and face coverings are mandatory for visitors and staff unless contraindicated by a physician.
- b. In classroom, in case social distancing is not feasible, physical barriers and/or protective measures will be placed.
- c. Desks will face the same direction (rather than facing each other).
- d. Students will not rotate classes; teachers will be the ones rotating.
- e. LNAA will also minimize use of shared objects.
- f. Ensure indoor facilities have adequate ventilation. Windows will be open, filter for A/C will be changed according to manufacturer recommendations.
- g. Ensure students wash hands frequently. Designate times on the schedule to take students to wash hands with soap and water.
- h. Prepare and maintain hand sanitizing stations on each classroom, alcohol-based hand sanitizer (at least 60% alcohol).

3. **Transportation/Field trips** – As per CDC recommendations, fieldtrips are cancelled until further notice.

4. **Student Flow, Entry, Exit, and Common Areas** – LNAA reopening plans will establish the process and location for student and staff health screenings. This will include providing physical guides, such as tape on floors or sidewalks and signs on walls, to help ensure that staff and students remain at least six feet apart. When it is not possible to maintain physical distancing, LNAA requires the use of face coverings.

- a. The designated entry point for students in the morning will be located at the side door of LNAA gym.
- b. Minimize interaction of students between drop-off and entrance to school facilities.
- c. Students will be screened for fever while parents await clearance for child to enter the school.
- d. Upon clearance student will enter the gym with a mask on.
- e. Require visitors and parent/guardians use their own pen for signing in/out.
- f. Physical guides, such as tape on floors or sidewalks and signs on walls, will be placed on hallways and common areas to help ensure that staff and students remain at least six feet apart.
- g. Put signage around school buildings to provide hygiene advice and reminders.
- h. Increase frequency of cleaning all surfaces.
- i. Limit the number of students in the hallway at the same time by staggering release from classrooms.

5. **Screening, PPE, and Response to Students and Staff Presenting Symptoms** – LNAA has adopted policies and procedures for safely and respectfully screening students and employees for symptoms of and history of exposure to COVID-19.
  - a. Staff and students will be safely and respectfully checked for symptoms upon arrival (which will include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms.
  - b. Students and staff with symptoms related to COVID-19 will be safely and respectfully isolated from others.
  - c. If an individual within the LNAA community tests positive for COVID-19, administration is obligated to immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.
  - d. LNAA will follow the following CDC recommendation:  
LNAA will dismiss staff and students for two to five days if an infected person has been in the school building and will work with local health officials and decide whether to close for a longer period of time. While closed, education will continue through distance learning.
  - e. Protocol for related response for symptomatic students and staff will be developed and disseminated.
  - f. PPE: Order has been placed for masks, shields, gloves, and non-contact infrared thermometers.
  
6. **Contact Tracing** – LNAA will use contact tracing process to identify those who have come into contact with people who have tested positive for many contagious diseases, including COVID-19. LNAA will collaborate with the local health department and engage our school nurse and medical personnel to develop contact tracing policies and procedures, as well as educate the broader school community on the importance of contact tracing.
  
7. **Facilities Cleaning Practices** – LNAA will continue to adhere to existing required facilities cleaning practices and procedures, and any new specific requirements of the local health department as they arise.
  - a. LNAA will also develop a schedule for increased routine cleaning and disinfecting, especially of frequently touched surfaces and objects, and sanitize bathrooms daily and between use as much as possible.
  - b. To minimize use and touching of water fountains, water fountains will be available only to refill water bottles.
  - c. Hand sanitizer will be available at each classroom and frequently visited areas.
  
8. **Meals** – For lunch, LNAA students will remain in their own homerooms, or outside when possible. Meals for sale will be announced after September. Meals (pre-packaged) for purchase are available Tuesdays through Thursdays.
  
9. **Recess/Physical Education** – LNAA will mark off areas to ensure separation between students.
  - a. Recess will be staggered by groups.

- b. Each class may have a designated tent for outdoor space.
- c. Playground equipment and other shared equipment will be disinfected.
- d. LNAA students will continue to wear their P.E. uniform to participate in physical education classes.
- e. P.E. classes and recess will be outside when possible. Students should wear proper clothing in accordance with weather.
- f. LNAA students will wash hands immediately after outdoor playtime and P.E. class.

**10. Extracurricular Activities and Use of Facilities Outside of School Hours** – All extracurricular activities must comply with applicable social distancing requirements and hygiene protocol.

- a. Athletic program for fall 2020 is cancelled.
- b. After school music practice will be held online.
- c. Morning Care Program-
  - i. Will begin at 7:15 with drop off in the back of the school at the gym door.
  - ii. Students will be screened for fever while parents await clearance for child to enter the school.
  - iii. Upon clearance student will enter the gym with a mask on.
  - iv. Students will sit in designated areas in the gym with distancing practices when applicable.
  - v. Teachers will pick up their students at 8:05am and take them to the classroom.
- d. Aftercare Program
  - i. Will begin at 4:00 p.m.
  - ii. Students will be required to wear a mask in After Care.
  - iii. Weather permitting, the students will be outside.
  - iv. Closes at 4:45 p.m.
  - v. Snacks will not be provided.
  - vi. Physical barriers will be provided on the tables.
  - vii. Fridays After Care closes at 4pm.
- e. Chapel Day
  - i. Weather permitting chapel will be held under the tent.
  - ii. Chapel has been divided into three separate groups: K-3, 4-8, High School.
  - iii. During inclement weather, chapel will be presented via Zoom.
  - iv. Students who are remote will participate through Zoom.
- f. Outside of School Hours- As per the NJDOE guidelines, LNAA will restrict the use of school facilities.